PDS Action Research Mini-Grant Application Instructions

All PDS partner schools are encouraged to apply for mini-grants of up to $1200 from the Buffalo State PDS Consortium to conduct action research on a topic of their choice based on school or classroom need. The following materials should be submitted by the indicated deadline to apply for an Action-Research Mini-Grant. Send materials to Dr. Keli Garas-York (garasyka@buffalostate.edu).

Application Deadlines:

- June 1: for projects starting in the summer or fall
- October 1: for projects starting in the fall or spring
- December 1: for projects starting in the spring

Cover sheet:

- Title of Project
- PDS Partner Site
- Address
- Telephone Number
- Contact Person

Proposed project:

1. List of project participants including telephone numbers, email addresses, and project role.
2. Description of project
   a. Describe the proposed project in three-four sentences.
   b. How does this project address a current need?
   c. How are teacher candidates involved and how do they benefit?
   d. How will the project influence student learning?
   e. What impact will the project have on the school, teachers, and/or community?
   f. How will the project impact the SUNY Buffalo State faculty’s professional practice?
3. Assessment Plan
   a. List measurable or demonstrable goals for this project.
   b. How will you determine if the goals were met?
      i. Some possible methods to assess measurable or demonstrable goals include:
         1. Collecting appropriate data such as frequency, duration, etc.
         2. Direct observation
         3. Pre/post measures
         4. Surveys
         5. Written materials: journals, notes, samples of student work, comments that are then recorded
4. Budget – A maximum of $1200 may be requested.
   NOTE: Grant money cannot be used for SUNY Buffalo State faculty stipends but grant money may be used to cover substitute teacher costs for attendance at the annual PDS conference.
   a. How much money are you requested?
   b. How will the money be spent (be specific)?
5. All Mini-Grant recipients are expected to present the results of their project at the annual PDS conference. In what other ways do you plan to disseminate your results?