

# Application – IPDS Zambia

## SUNY Buffalo State School of Education



The School of Education at SUNY Buffalo State believes that education students engaged in global outreach and travel – whether locally, nationally, or internationally – are better prepared to become teachers who meet the needs of children in today’s classrooms. Students who study, teach, and observe abroad enhance their academic proficiency, develop confidence and leadership skills, build credentials noticed by future employers, and bring an inclusive approach to their teaching.

### Program Overview

**IPDS Zambia** is an International Professional Development Schools program offered in the spring semester with travel in May/June. It includes enrollment in a 3-credit course and 2.5 weeks in Lusaka, Zambia. Selected participants must submit a non-refundable application fee, deposit, and all final payments by the deadlines specified. Participants must obtain a passport valid for at least 3 months after travel return date, complete required paperwork and processes, purchase travel insurance through Buffalo State, participate in the pre-travel course, and adhere to all health and travel regulations.

**PROGRAM WEBSITE:** <https://pds.buffalostate.edu/zambia>  
**PROGRAM COORDINATORS:** Andrew Hashey | Exceptional Education | [hasheyai@buffalostate.edu](mailto:hasheyai@buffalostate.edu)  
Shannon Budin | Exceptional Education | [gormlese@buffalostate.edu](mailto:gormlese@buffalostate.edu)

### Eligibility and Requirements

- Open to all undergraduate and graduate students. Priority given to education majors.
- Applicant must be a currently enrolled Buffalo State student (including those graduating the May before travel).
- Applicant must maintain good academic standing.
- Applicant must be able to obtain passport.
- Applicant must be willing and able to obtain required immunizations and preventative medications

### Application Materials & Process

**APPLICATIONS ARE DUE NOVEMBER 1.** Qualified applicants are interviewed in November and notified of decision in December.

Submit the following to: **Tamara Horstman-Riphahn** | [horstmath@buffalostate.edu](mailto:horstmath@buffalostate.edu) ♦ Fax (716) 878-5301  
School of Education ♦ 1300 Elmwood Avenue ♦ Bacon 306 ♦ Buffalo, NY 14222

- **IPDS APPLICATION FORM** – Complete the fillable PDF and submit by email or mail with transcript and statement.
- **TRANSCRIPT** – Submit your most recent transcript (does not have to be official), Degree Works, or Banner printout. Materials must show your overall GPA and registration for semester corresponding to IPDS program. PDF preferred.
- **STATEMENT OF INTENT** – Submit a typed statement of no more than 500 words responding to the following prompts. Be thorough so reviewers can get a clear picture of your interest and intent regarding this program.
  - What do you hope to gain from this program professionally/academically and how you plan to integrate your experiences into your teaching? What do you hope to gain personally?
  - What do you hope to bring to the program (our hosts, the children in the schools, your peers, etc.)?
  - What characteristics and experiences will help you be successful in this program? For instance: What are your interests? What are your strengths and challenges? How do you handle stressful situations, etc.?
  - What do you feel is important when communicating with people of varying beliefs, backgrounds, and cultures?
  - How will you be an ambassador of Buffalo State and the USA?
- **IPDS ACADEMIC REFERENCE FORM** – Ask one recent instructor or advisor to complete the fillable PDF form and to submit directly to Tamara by email or mail.

# IPDS Application Form

## SUNY Buffalo State School of Education



### Personal Information

Name \_\_\_\_\_  
last

\_\_\_\_\_ first \_\_\_\_\_ middle

Date of Birth \_\_\_\_\_ Preferred Pronoun \_\_\_\_\_  
mm/dd/yyyy

Mailing Address \_\_\_\_\_  
street

\_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip

Email 1 \_\_\_\_\_  
Buffalo State

Email 2 \_\_\_\_\_  
Personal / Secondary

Phone (mobile) \_\_\_\_\_

Country(ies) of Citizenship \_\_\_\_\_

Racial/Ethnic Background \_\_\_\_\_

### Academic Information

Graduate Student  Undergraduate Student

Department \_\_\_\_\_

Degree \_\_\_\_\_

Field of Study \_\_\_\_\_

Academic Advisor \_\_\_\_\_

Expected Graduation Date \_\_\_\_\_

Cumulative GPA \_\_\_\_\_ Major GPA \_\_\_\_\_

Banner # \_\_\_\_\_

### Academic Reference

Name \_\_\_\_\_

Institution \_\_\_\_\_

Title \_\_\_\_\_

For Office Use Only:

RCVD:

DCSN:

### Travel Information

IPDS program to which you are applying:

- Chile  Costa Rica  Dominican Republic  
 Germany  Honduras  Italy  
 Zambia  Student Teaching abroad

Languages spoken (other than English)

\_\_\_\_\_

Dietary practices or needs, Allergies, Health Concerns, etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Passport Information

*\* Do not complete this section unless you have already obtained a passport. Reference your passport for accuracy.*

Legal Name (**EXACTLY** as it appears on your passport)

\_\_\_\_\_

Passport # \_\_\_\_\_

Expiration Date \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

### Emergency Contact - Primary

Name \_\_\_\_\_

Relationship to You \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

### Emergency Contact - Secondary

Name \_\_\_\_\_

Relationship to You \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_



## IPDS Academic Reference Form

Return completed reference form directly to:

Tamara Horstman-Riphahn ♦ School of Education ♦ 1300 Elmwood Avenue ♦ Bacon 306 ♦ Buffalo, NY 14222

Phone (716) 878-3008 ♦ Fax (716) 878-5301 ♦ Email [horstmath@buffalostate.edu](mailto:horstmath@buffalostate.edu)

Learn about IPDS: <https://pds.buffalostate.edu/international-pds>

Name \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ Department \_\_\_\_\_ Institution \_\_\_\_\_

Student Last Name \_\_\_\_\_ Student First Name \_\_\_\_\_

IPDS program to which the student is applying:

Chile

Costa Rica

Dominican Republic

Germany

Honduras

Italy

Zambia

Student Teaching

In what capacity do you know the applicant? \_\_\_\_\_

Would you expect this student to be appropriate and considerate as a homestay participant?  YES  NO  UNSURE

Would you enjoy having this student as a member of a group for which you were responsible?  YES  NO  UNSURE

### IN COMPARISON WITH OTHER STUDENTS YOU HAVE KNOWN, RATE THE APPLICANT WITH REGARDS TO THE FOLLOWING CHARACTERISTICS:

**Capacity for Independent Study:** *demonstrates motivation, initiative, and ability to be self-sufficient in educational program*  Excellent  Good  Average  Poor  Unknown

**Responsibility / Reliability:** *demonstrates dependability and accountability for own actions*  Excellent  Good  Average  Poor  Unknown

**Integrity:** *demonstrates respectfulness and commitment to high ethical standards*  Excellent  Good  Average  Poor  Unknown

**Interpersonal Skills / Open Mindedness:** *demonstrates ability to work with others and envision multiple perspectives or ways of being*  Excellent  Good  Average  Poor  Unknown

**Communication Skills:** *demonstrates ability to express self in clear and professional manner – verbally and in writing*  Excellent  Good  Average  Poor  Unknown

**Common Sense / Good Judgment:** *demonstrates ability to act with maturity, self-discipline, and forethought*  Excellent  Good  Average  Poor  Unknown

**Resourcefulness / Problem-Solving Skills:** *demonstrates ability to adapt to new, uninstructed, or unusual situations*  Excellent  Good  Average  Poor  Unknown

**Coping Skills:** *demonstrates ability to deal with stress and ambiguity*  Excellent  Good  Average  Poor  Unknown

**BRIEFLY DESCRIBE THE APPLICANT'S STRENGTHS, EXPLAIN ANY WEAKNESSES RELATED TO STUDYING ABROAD, ELABORATE ON THE CHARACTERISTICS ABOVE, AND COMMENT ON THE APPLICANT'S POTENTIAL FOR THIS PROGRAM.**